

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT ETD MEETING

ESTUARY TRANSIT DISTRICT  
SPECIAL BOARD MEETING

February 27, 2023

Middletown Offices, 91 N. Main Street, Middletown with Remote Option

CALL TO ORDER

The meeting was called to order by Leslie Strauss, Chairman at 9:05 a.m.

ROLL CALL

A quorum was established with the following board members present DG Fitton, Joan Gay, Tim Griswold, John Hall, Karl Kilduff, David Lahm, Beverly Lawrence, Angus McDonald, Charlie Norz, and Leslie Strauss

Also in attendance: Joe Comerford, Chris Denison, Halyna Famiglietti

Absent: Jim Irish and Bobbye Knoll Peterson

Visitor(s): Tom Partalas, Partner, Seward & Monde

VISITOR'S COMMENTS

*Presentation of FY21-22 Completed Audit*

Draft copies of the "Estuary District Financial Statements, dated June 30, 2022; Federal and State Single Audit Reports, dated June 30, 2022, and a Directors' letter, dated February 17, 2023; were distributed in the Board's packet.

The Finance Committee has reviewed the document at length and recommends that the Board accept the Audit Report.

Tom Partalas, Seward & Monde, reported that the District received a "clean opinion". There were no findings or deficiencies in the financial statements, compliance, or internal controls. As a result, a Management Letter was not necessary this year. He noted that this was the eighth year that the District had an operational surplus.

Partalas was available to address any questions/concerns posed by Board members.

NEW BUSINESS

*Acceptance of FY21-22 Completed Audit*

Fitton made a motion to accept the unmodified (clean) completed audit report for the fiscal year ending June 30, 2022, as presented by Seward & Monde. Gay seconded the motion. The motion passed unanimously.

ADJOURNMENT

McDonald made a motion to adjourn the meeting at 9:09 a.m. Gay seconded the motion. The motion passed unanimously.

Next Regular Meeting – March 10, 2023 – 9:00 a.m. with remote options.

Respectfully Submitted,

Christina Denison  
Clerk

Timothy Griswold  
Secretary